

Clerk Report – 05 October 2021

1. Still no news on the result of the Local Award Scheme award. There has been a delay due to administration issues. The original application was submitted on 17 October 2020 – almost a year ago and we still have not received the result.
2. The external audit report had to be uploaded onto the PC website by 30 September 2021. PKF Littlejohn, the external auditors, only sent through the certificate on 29 September 2021. We did however meet the deadline for uploading the documents.
3. The Holly Hill benches have now been installed. Still waiting on the invoice from Norse for the installation of the three benches.
4. Received the grant from East Suffolk Council for the defibrillator.
5. Received a query about land ownership where the bench is to be placed at the old Dutch Tea Gardens. Further update at the PC meeting.
6. Spent quite some time chasing up installation of outstanding new CIL assets.
7. Received the pack of information for the new defibrillator. Volunteers in Camps Heath have confirmed they will be looking after it once it has been installed.
8. Received the ICO certificate for 2021-2022.
9. The artwork has been agreed on the 3 noticeboards and hopefully by the time of the meeting the invoice will have come through.
10. Received a request for consideration about grassing the area around the Village Sign as currently it looks rather messy.
11. Took a week's annual leave so this report is slightly shorter than usual.
12. Uploaded relevant information/documents onto the website.